

ANNEXURE - II

Renewal of Qualification

The following documents must be produced by the Colleges at that time of verification for the staff renewal:

Sl.No	Content
1	Old Staff Approval Order (Original)
2	Management Covering Letter
3	Management Undertaking Form - A in Rs.10 Bond Paper (Original)
4	Staff Undertaking Form- B in Rs.10 Bond Paper (Original)
5	Annexure I (Original)
6	Selection Committee Minutes (Xerox)
7	Appointment Order (Xerox)
8	Joining Report (Xerox)
9	All Original Certificates with one set of Xerox copy <ol style="list-style-type: none"> 1. 10th 2. 11th/PUC/+2 3. UG Marksheets & Degree / Provisional 4. PG Marksheets, Degree / Provisional 5. B.Ed. Marksheets, Degree / Provisional 6. M.Ed. Marksheets, Degree / Provisional 7. Ph.D. Degree / Provisional 8. NET/SLET/SET Certificates 9. Community Certificate
10	Aadhaar (Xerox)
11	Service Certificates (Xerox)
12	New Revised NCTE Format (Annexure-III) – 02 copies of Consolidated Documents
13	Demand Draft for Rs.1500/- for Principal and Rs. 1000/- for each Professor /Associate Professor/ Assistant Professor
Note: <i>All documents are to be submitted in the form of a spiral binding book.</i>	