



தமிழ்நாடு ஆசிரியர் கல்வியியல் பல்கலைக்கழகம்  
TAMIL NADU TEACHERS EDUCATION UNIVERSITY

(Established under Tamil Nadu Act 33 of 2008)

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Date: 28.12.2018

Dr.N.Ravindranath Tagore, Ph.D.

REGISTRAR i/c

To

The Secretaries and Principals of all the Colleges of Education  
affiliated to Tamil Nadu Teachers Education University

Sir/Madam,

Sub: TNTEU- Affiliated Colleges of Education – Instructions on appointment and relieving of Principal – Issued for strict implementation - Reg.

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I am, by direction to state that despite our repeated instructions in respect of appointment and relieving of Principals/Teaching Faculty in affiliated Colleges of Education, the University has noticed that some of the Colleges of Education are still not strictly following the procedures in appointment and relieving of Principal as instructed by the University. Hence, the following instructions on appointment and relieving of Principals by the Colleges of Education are issued once again.

1. As the Principal is a main functional head of the Institution, no Colleges of Education shall function without a Qualified and approved Principal. Hence, the Principal post should not be kept vacant for more than 45 days.
2. Once a Principal is appointed, the Management of the College shall submit a proposal to the University within seven days from the date of appointment for the approval, along with the original educational and Experience certificates for verification & approval.
3. A new Principal once appointed and got the approval of the University, he/she should be allowed to serve in the College at least for a minimum period of two academic years in the interest of maintaining the standard of teacher education in the institution.
4. In case of relieving of the Principal, it should be done so, at the beginning or at the end of the academic year only, in order to avoid running the College without a head.
5. If any Principal has resigned or relieved, the date of relieving should be informed to the University within 7 days from the date of relieving and a new qualified Principal should be appointed within a maximum period of 45 days from the date of relieving from the College of Education.
6. It should be noted that if the name of the same Principal is found appointed in more than one College, it will be viewed seriously and an appropriate action will be taken against that particular Principal and the Colleges of Education concerned.

In this regard, the Management of all the affiliated Colleges of Education are hereby instructed to follow the above instructions strictly without any lapses in order to enhance the standard of the Teacher Education in our State further.

*Dr. N. Ravindranath Tagore*  
28/12/18  
Registrar i/c